

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
GOAL SETTING SESSION  
REGULAR MEETING  
July 8, 2013  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Vice President at 6:20 p.m. in the Media Center at the J.P. Case Middle School.

**Members Present**

Robin Behn  
Dennis Copeland  
Bruce Davidson

Anna Fallon  
Marianne Kenny  
Laurie Markowski

**Members Absent**

Justine Levine  
Doris McGivney  
Patrick Larmore

**GOAL SETTING SESSION**

Mr. Nolan and the Board crafted the Board Goals and the Superintendent's Goals for the 2013-2014 school year, as attached.

**CITIZENS ADDRESSED THE BOARD**

Karen Gilbert, Raritan Township Committee, introduced herself.

**PERSONNEL**

The next meeting is yet to be determined.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

**All Personnel items were approved under one motion made by Ms. Behn, seconded by Mr. Davidson.**

1. Approval was given for the following:

The Board of Education evaluated the performance of Gregory T. Nolan, Superintendent, for the 2012-2013 school year. The Board has determined that he has satisfactorily met the goals assigned to him for the past school year and has earned the merit stipend of 2.5% of his 2012-2013 salary.

**Ms. Fallon voted no to item #1.**

2. Approval was given to compensate the following staff members for unused sick days as per the FREA contract:

<b>Item</b>	<b>Last Name</b>	<b>First Name</b>	<b>Location</b>	<b>Sick Days</b>
a.	Abel	Mary Frances	LLD/RH	116.50
b.	Greenbaum	Amy	Grade 4/FAD	264
c.	Huff	Bettina	Resource Center/RFIS	192
d.	Miller	Lynn	LLD/FAD	139.50
e.	Rigby	Mary	Learning Disabilities Teacher Consultant/SS	188.50
f.	Taylor	Judith	Grade 3/RH	375

3. Approval was given to employ the following staff members. These candidates will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Location	Date(s)	Salary/Degree/Step	Certification/College
a.	Chorun	Renee	.5 ESL/FAD	September 3, 2013	\$26,392.50/MA/4	Standard—Teacher of English as a Second Language/Hofstra University
b.	D'Elia	Linda	Learning Disabilities Teacher-Consultant/Special Services	September 3, 2013	\$79,760/BA+15/16	Standard – Learning Disabilities Teacher Consultant and Teacher of the Handicapped/Kean University
c.	Dolen	Jaime	Grade 8 Special Education/JPC	September 3, 2013	\$53,695/MA+30/4	Standard – Teacher of the Handicapped/College of NJ
d.	Gabrielle	Casey	Speech Language Specialist/FAD	September 3, 2013	\$52,170/MA/2	Standard – Speech Language Specialist/NY Medical College
e.	Godby	Kaitlyn	Learning Language Disabilities Teacher/RH	September 3, 2013	\$48,970/BA/2	CEAS – Teacher of Students w/Disabilities, Elementary Teacher K-5/Bloomsburg University
f.	Martini	Danielle	Health & Physical Education Teacher/BS	September 3, 2013	\$48,770/BA/1	CEAS – Health & Physical Education/Kean University
g.	Skiba	Jennifer	.5 Resource Center Teacher/RH	September 3, 2013	\$25,985/MA/1	CEAS – Elementary Teacher, Grades K-5, Teacher of Students w/Disabilities/College of NJ
h.	Sternberg	Ellen	Learning Language Disabilities Teacher/FAD	September 3, 2013	\$48,770/BA/1	CEAS – Elementary Teacher K-5, Teacher of Students w/Disabilities/Monmouth University
i.	Tamburino	Megan	Grade 8 Social Studies Teacher/JPC	September 3, 2013	\$48,970/BA/2	Standard – Teacher of Social Studies/University of Delaware

4. Approval was given to employ the following maternity leave replacements. These candidates will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc/Replacing	Dates	Salary/Degree/Step	Certification/College
a.	Mikalsen	Kathleen	Grade 3/BS/Elizabeth Dolen	September 3, 2013-October 1, 2013	Per Diem Sub Pay	Standard-Elementary School Teacher/Ohio State University
				October 2, 2013-December 4, 2013	\$51,970/MA/1 prorated	
b.	Saparito	Rachel	Multiple Disabilities/RFIS/Lindsay Hayes	September 3, 2013-December 3, 2013	Per Diem Sub Pay	<i>Certificate Pending August 2013</i> /York College
				December 4, 2013-June 30, 2014	\$48,770/BA/1 prorated	
c.	Santoro	Lisa	Grade 2/FAD/Joey Mulholland	September 3, 2013-December 3, 2013	Per Diem Sub Pay	CEAS-Preschool-Grade3/Montclair University
				December 4, 2013-January 3, 2014 (pending County approval for extension)	\$48,770/BA/1 prorated	

5. Approval was given to amend the following motion from June 17, 2013, item 9f:

to employ the following staff members. These candidates will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Location	Date	Salary/Degree/Step	Certification/College
f.	Ramos	Krystel	Grade 4/Robert Hunter	September 3, 2013	\$48,970/BA/2	Provisional Elementary K-5/ College of New Jersey

to read:

Item	Last Name	First Name	Position/Location	Date	Salary/Degree/Step	Certification/College
f.	Ramos	Krystel	<b>Grade 3</b> /Robert Hunter	September 3, 2013	\$48,970/BA/2	Provisional Elementary K-5/ College of New Jersey

6. Approval was given to appoint the following staff members as follows for the 2013-2014 school year:

Item	Last Name	First Name	Position/Location	Appointment
a.	DeMarco	Anthony	Vice Principal/JPC	District Anti-Bullying Coordinator
b.	Baills	Colette	School Counselor/JPC	Anti-Bullying Specialist
c.	Fontanez	Sarah	School Counselor/RH	Anti-Bullying Specialist
d.	Goodfellow	Ellen	School Counselor/CH	Anti-Bullying Specialist
f.	Povall	Cindy	School Counselor/BS	Anti-Bullying Specialist
g.	Veltri	Mary	School Counselor/FAD	Anti-Bullying Specialist
h.	Albanese	Heather	School Counselor/RFIS	Anti-Bullying Specialist
i.	John	Lindsay	School Counselor/RFIS	Anti-Bullying Specialist

7. Approval was given to transfer the following staff member(s) for the 2013-2014 school year:

Item	Last Name	First Name	From/Location	To/Location
a.	Billmann	Debra	1.0 ESL/FAD	.5 ESL/FAD
b.	Hernandez	Martin	1.0 Health/Physical Education/BS	.5 Health/Physical Education/FAD
c.	Kassick	Joseph	1.0 Reading Recovery Teacher Leader/BS & CH	1.0 Reading Recovery Teacher Leader/RH
d.	Mason	Erin	1.0 Support Skills/Copper Hill	1.0 Stretch Teacher Leave Replacement/CH (September 3, 2013-January 4, 2014)

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

8. Approval was given to confirm the 2013-2014 salary of James Bickford, Student Data Manager, in the amount of \$80,145.
9. Approval was given to employ Caitlin Kendzulak, for summer district technology maintenance, effective pending fingerprints for a maximum of 100 hours for a rate of \$8.00 per hour.
10. Approval was given to amend the motion of June 3, 2013:

to employ Vincent Pasquarelli for summer maintenance work, effective June 21, 2013 through August 30, 2013, pending fingerprints. Salary to be \$10 per hour.

to read:

to employ Vincent Pasquarelli for summer maintenance work, effective **July 1, 2013** through August 30, 2013, pending fingerprints. Salary to be \$10 per hour.

#### All Staff – Additional Compensation

11. Approval was given to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Location	Purpose	Max. # of Hours	Rate/Stipend
a.	Hildred	Sullivan	CH	Media Center Curriculum	2 hrs.	\$32.88

12. Approval was given to employ the following staff members for additional compensation during the 2013-2014 school year:

Item	Last Name	First Name	Location	Purpose	Max. # of Hours	Rate/Stipend
a.	Alfieri	Brenda	FAD	Kindergarten Orientation	2 hrs.	Hourly
b.	DeAnglis	Laurie	FAD	Kindergarten Orientation	2 hrs.	Hourly
c.	Harley	Adrienne	FAD	Kindergarten Orientation	2 hrs.	Hourly
d.	Shames	Susan	FAD	Kindergarten Orientation	2 hrs.	Hourly
e.	Veltri	Mary	FAD	Kindergarten Orientation	2 hrs.	Hourly
f.	Genovese	Mary	BS	Lingui Systems Workshop	3 hrs.	\$33.78 per hour
g.	Faherty	Heather	JPC	Instrumental and General Music Curriculum Revision	60 hours shared	\$33.78 per hour
h.	Cascio	Leigh Anne	BS	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
i.	Castellano	Samantha	JPC	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
j.	Diliberto	Kristine	FAD	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
k.	Dukette	Jaclyn	RFIS	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
l.	Handren	Marisa	JPC	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
m.	Holewski	Jill	FAD	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
n.	Spearman	Beth	CH	New Teacher Professional Development Program Evaluation Committee	3 hrs.	\$33.78 per hour
o.	Castellano	Samantha	JPC	Home Instruction	100 hrs.	\$30.62
p.	McAnlis	Melissa	JPC	Home Instruction	100 hrs.	\$30.62

#### Substitutes

13. Approval was given to employ the following applicants as Substitutes for the 2013-2014 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Mastellone	Aniello	Teacher, Teacher Assistant	Substitute Certificate Renewal
b.	Lachner	Janell	Teacher, Teacher Assistant	Provisional-Teacher of Preschool-Grade 3

#### Field Placements

14. Approval was given for Carly Isabella, a student from Monmouth University, to complete an internship with school counselors at J.P. Case Middle School during the 2013-2014 school year.

**Professional Development/Travel**

15. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Baker	Carol	2013 FEA/NJPSA/NJASCD Fall Conference/Long Branch, NJ	October 17-18, 2013	R,M,F	\$375
b.	Pollock	Sandra	2013 FEA/NJPSA/NJASCD Fall Conference/Long Branch, NJ	October 17-18, 2013	R,M,F	\$375
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

Aye: Ms. Behn      Dr. Kenny      Nay: **Ms. Fallon item #1**      Abstain: 0  
 Mr. Davidson      Ms. Markowski  
 Ms. Fallon      Dr. Copeland

**CURRICULUM**

The next meeting is yet to be determined.

**FACILITIES/OPERATIONS**

The next meeting is yet to be determined.

**TRANSPORTATION**

The next meeting will be August 14, 2013.

**The Transportation item was approved under one motion made by Ms. Markowski, seconded by Ms. Fallon.**

Approval was given to accept the report of the school bus evacuation drills conducted pursuant to N.J.A.C. 6A:27-11.2, as attached.

Aye: Ms. Behn      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Davidson      Ms. Markowski  
 Ms. Fallon      Dr. Copeland

**FINANCE**

The next meeting is yet to be determined.

**COUNTY SCHOOL BOARDS ASSOCIATION**

Ms. Markowski noted the Executive Committee will meet the 2<sup>nd</sup> week in July.

**NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR**

Ms. Markowski noted the 2014 Workshop information is now available.

## POLICY

The next meeting is yet to be determined.

**The Policy item was approved under one motion made by Ms. Markowski, seconded by Ms. Fallon.**

1. Presentation of the following new policies and regulations for 1<sup>st</sup> reading, as attached:
  - 7522 School District Provided Technology Devices to Staff Members (Policy)
  - 7523 School District Provided Technology Devices to Pupils (Policy)
2. Approval was given to adopt the following revised policies and regulations, as attached:
  - 0000.02 Introduction (Bylaws)
  - 3232 Tutoring Services (Policy & Regulation)
  - 5120 Assignment of Pupils (Policy)
  - 5533 Pupil Smoking (Policy)
  - 7434 Smoking in School Buildings and on School Grounds (Policy)

Aye: Ms. Behn                      Dr. Kenny                      Nay: 0                      Abstain: 0  
       Mr. Davidson                Ms. Markowski  
       Ms. Fallon                   Dr. Copeland

## INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
J.P. Case	May & June 2013	17	Yes	Remedial measures outlined in report

2. Fire and Security Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/10	9/19	9/10	9/7	9/7	9/10
Oct	10/3	10/8	10/10	10/4	10/18	10/24
Nov	11/9	11/16	11/19	11/19	11/21	11/12
Dec	12/11	12/19	12/14	12/3	12/20	12/3
Jan	1/4	1/28	1/10	1/29	1/25	1/29
Feb	2/5	2/25	2/13	2/21	2/25	2/25
Mar	3/11	3/18	3/19	3/11	3/21	3/11
Apr	4/2	4/10	4/15	4/4	4/9	4/4
May	5/3	5/30	5/2	5/31	5/29	5/17
June	6/3	6/12	6/19	6/5	6/19	6/11

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/14	9/18	9/14	9/14	9/21	9/27
Oct	10/17	10/4	10/19	10/15	-----	10/9
Nov	11/19	11/26	11/9	11/28	11/28	11/29
Dec	12/17	12/17	12/10	12/18	12/10	12/11
Jan	1/15	1/24	1/30	1/14	1/28	1/29
Feb	2/20	2/27	2/27	2/26	2/27	2/27
Mar	3/19	3/20	-----	3/22	3/22	3/22
Apr	4/17	4/15	4/5, 4/26	4/15	4/26	4/23
May	5/16	5/24	5/29	5/7	5/23	5/28
June	6/11	6/19	6/7	6/17	6/20	6/17

## 3. Out of School Suspensions for the month of June:

School	Reason	Duration
Robert Hunter	Inappropriate conduct in the classroom	½ Day
J.P. Case	Making a terroristic threat to another student	1 Day
J.P. Case	Inappropriate behavior in class	1 Day

## MISCELLANEOUS

**All Miscellaneous items were approved under one motion made by Dr. Kenny, seconded by Ms. Fallon.**

1. Approval was given to accept a settlement for student #1007712856, as attached.

**Ms. Behn abstained from item #1.**

**Ms. Fallon voted no to item #1.**

2. Approval was given to adopt the School Nursing Services Plan for the 2013-2014 school year, as attached.
3. Approval was given to employ Parker McCay Attorneys At Law to serve as Labor Counsel and to provide continuing legal services for pending cases for the 2013-2014 school year at an hourly rate of \$165. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5.
4. Approval was given to contract with The Gillespie Group, Inc. for the purchase of replacement flooring, carpet, tile and step treads for the Reading-Fleming Intermediate School at a total cost of \$47,487.63 as per MRESC Co-Op Bid.
5. Approval was given to contract with The Gillespie Group, Inc. for the purchase of replacement flooring, carpet and tile for the Robert Hunter Elementary School at a total cost of \$61,371.09 as per MRESC Co-Op Bid.
7. Approval was given for Hunterdon County Educational Services Commission to provide Child Study Team Services as needed during the 2013-2014 school year in accordance with the attached rate schedule.
8. Approval was given for Hunterdon County Educational Services Commission to provide Chapter 192/193 Nonpublic Instructional and Nonpublic School Nursing Services during the 2013-2014 school year.
9. Approval was given for Eden Institute, Inc. to provide consultation and training services during the 2013-2014 school year at an annual cost not to exceed \$5,000.

**Ms. Behn abstained from item #9.**

10. Approval was given for Mount Sinai Hospital to conduct an evaluation of student #2011979 at a cost not to exceed \$1,500.

**Ms. Behn abstained from item #10.**

11. Approval was given for student #9459630506 to attend Stepping Stone School for the 2013 ESY Program and the 2013-2014 school year at tuition rates of \$ \$7,347.60 and \$44,085.60, respectively. Flemington-Raritan Regional School District to provide transportation.

**Ms. Behn abstained from item #11.**

12. Approval was given to apply for the 2014 IDEA-B Grant as follows:

Basic (Ages 3-21)		Preschool (Ages 3-5)	
Grant	Nonpublic Share	Grant	Nonpublic Share
\$693,454	\$3,695	\$32,159	\$2,474

13. Approval was given for Mountain Lakes Board of Education to provide 2013-2014 Itinerant Speech services for the following students as indicated below.

**Ms. Behn abstained from item #13.**

Item	Student ID #	2013-2014 Services
a.	7618116718	\$4,860
b.	2273426742	\$14,580
c.	5634525125	\$14,580
d.	29403059870	\$9,720
e.	6195421317	\$9,720
f.	2145437416	\$4,860
g.	6306707413	\$2,565
h.	3854350465	\$540

14. Approval was given to amend the motion of June 17, 2013:

for the following special education students to attend the schools indicated during the 2013-2014 school year. Flemington-Raritan Regional School District to provide transportation.

Item	Student ID #	School	ESY Tuition	2013-2014 Tuition	Total Tuition
j.	9674562023	Somerset Hills School	\$11,910	\$74,239	\$86,149

to read:

for the following special education students to attend the schools indicated during the 2013-2014 school year. Flemington-Raritan Regional School District to provide transportation.

Item	Student ID #	School	ESY Tuition	2013-2014 Tuition	Total Tuition
j.	9674562023	Somerset Hills School	\$11,910	<b>\$74,636</b>	<b>\$86,546</b>

**Ms. Behn abstained from item #14.**

15. Approval was given to apply and accept the following Local Giving Program Grant, during the 2013-2014 school year:

Item	Donor	School	Donation	Date	Max. Amt.
a.	Wal-Mart Grant	JPC	For audio equipment in the classrooms	07/08/13	\$7,000.00

16. Approval was given of the following classrooms for Dual Use and Toilet Use for the 2013-2014 school year:

School	Room #	Uses
Barley Sheaf	4	Toilet Use for K Classroom
Francis A. Desmares	5	ESL & Student Support
Francis A. Desmares	8	Reading Recovery & Reading Support
Francis A. Desmares	27	2 Student Support
Robert Hunter	100	Reading Recovery & Student Support



Robert Hunter	113	2 Student Support
Robert Hunter	115	2 Resource Center
Robert Hunter	119	Resource Center & OT/PT
Robert Hunter	121	2 Resource Center
Robert Hunter	127	Resource Center & Student Support
Robert Hunter	136	G&T Math & Stretch Programs
Reading-Fleming	24	2 Student Support
Reading-Fleming	103	Multiple Disabled & Speech

Ms. Behn                      Dr. Kenny                      **Nay: Ms. Fallon item #1    Abstain: Ms. Behn item #'s 1,9,10,11,13 & 14**  
Mr. Davidson                Ms. Markowski  
Ms. Fallon                    Dr. Copeland

#### CORRESPONDENCE

None

#### OLD BUSINESS

Mr. Davidson gave an update to the full Board on the Security Committee.

#### NEW BUSINESS

Ms. Markowski noted how great the fireworks were. She thanked the Board for allowing them.

#### CITIZENS ADDRESS THE BOARD

None

Mr. Nolan and the Board crafted the Board Goals and the Superintendent's Goals for the 2013-2014 school year, as attached (continued).

#### ADJOURN

On the motion of Ms. Fallon, seconded by Ms. Behn, the meeting was adjourned at 9:19 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

#### Upcoming Board Meetings

July 22  
August 26  
September 9  
September 23  
October 7  
October 21  
November 4  
November 18  
December 2  
December 16